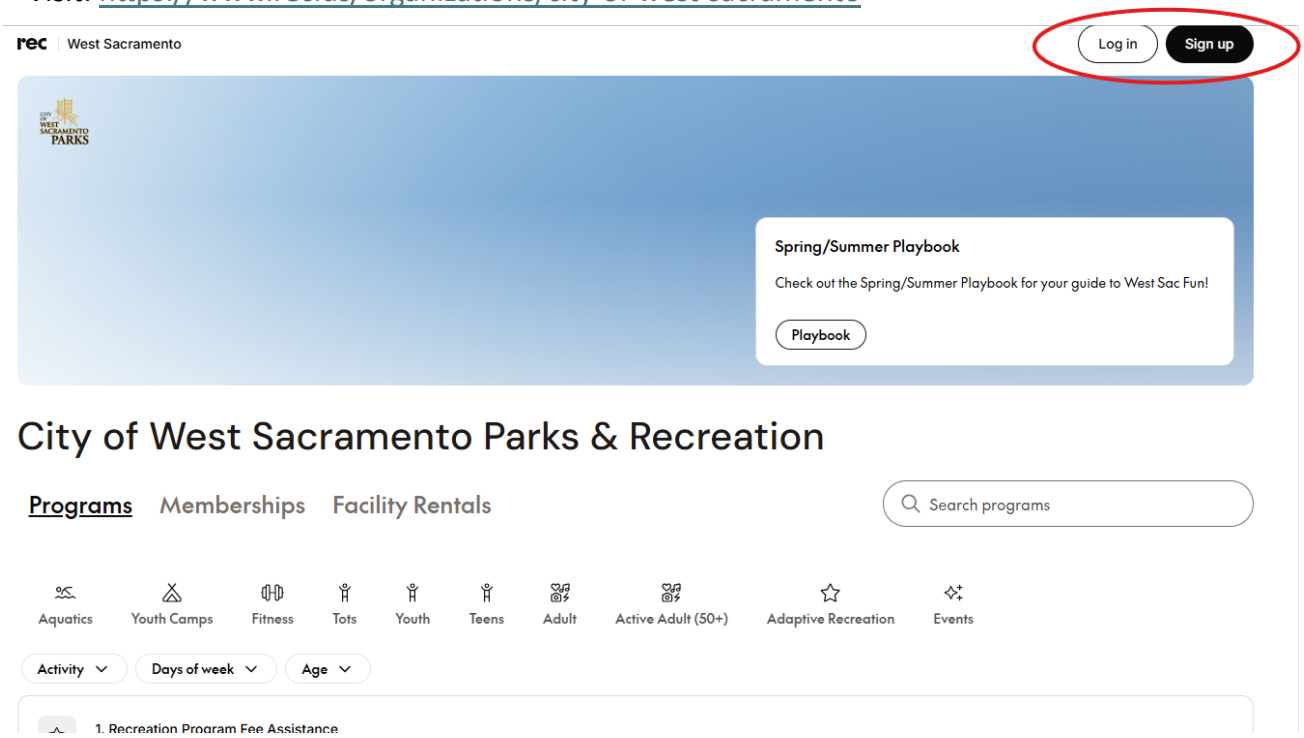
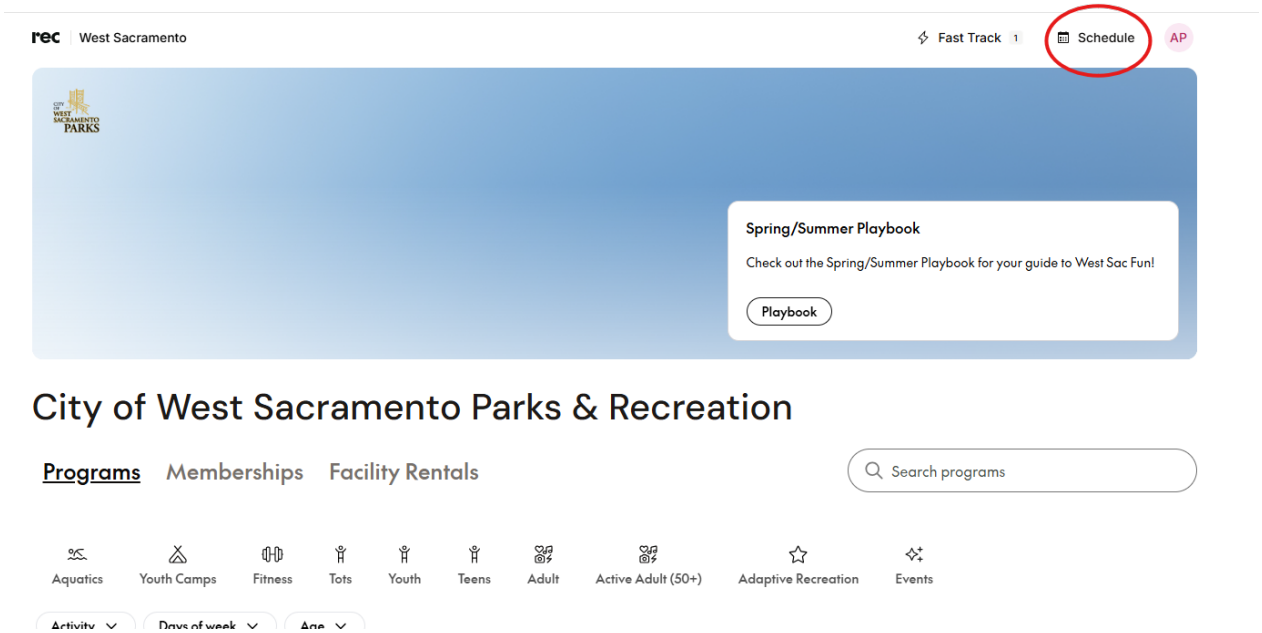
Cancelling a Registration for Recreation Center timeslot RSVP's

Need to cancel a timeslot reservation?

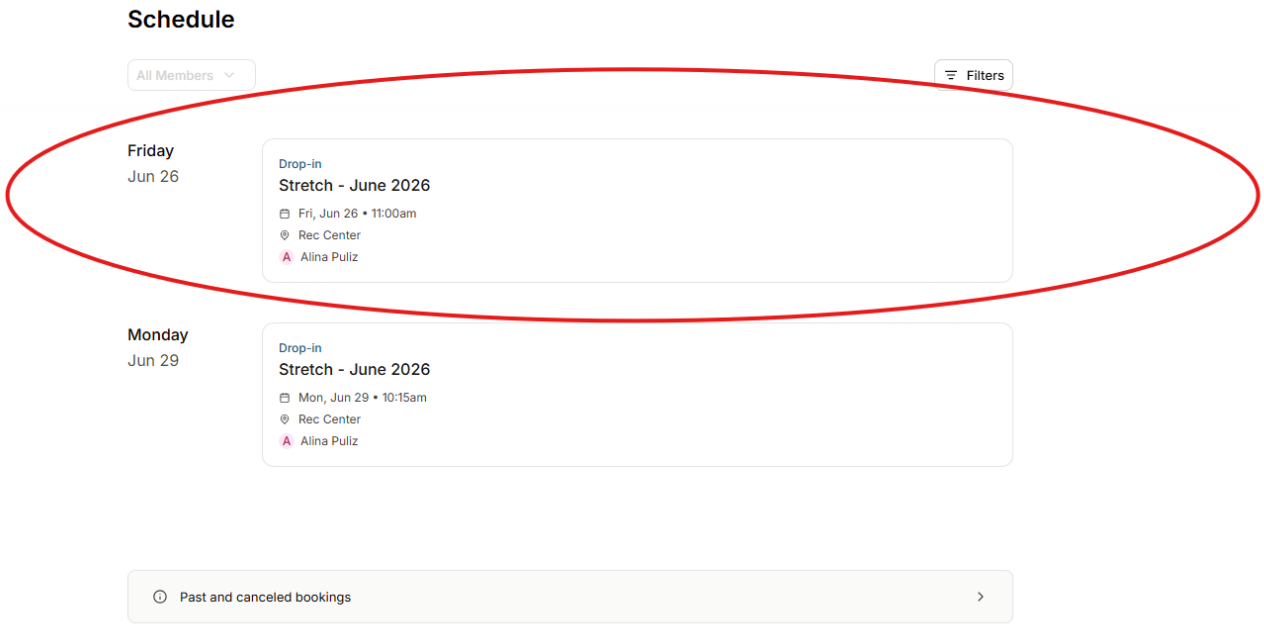
1. Login to your account.
   Visit: https://www.rec.us/organizations/city-of-west-sacramento



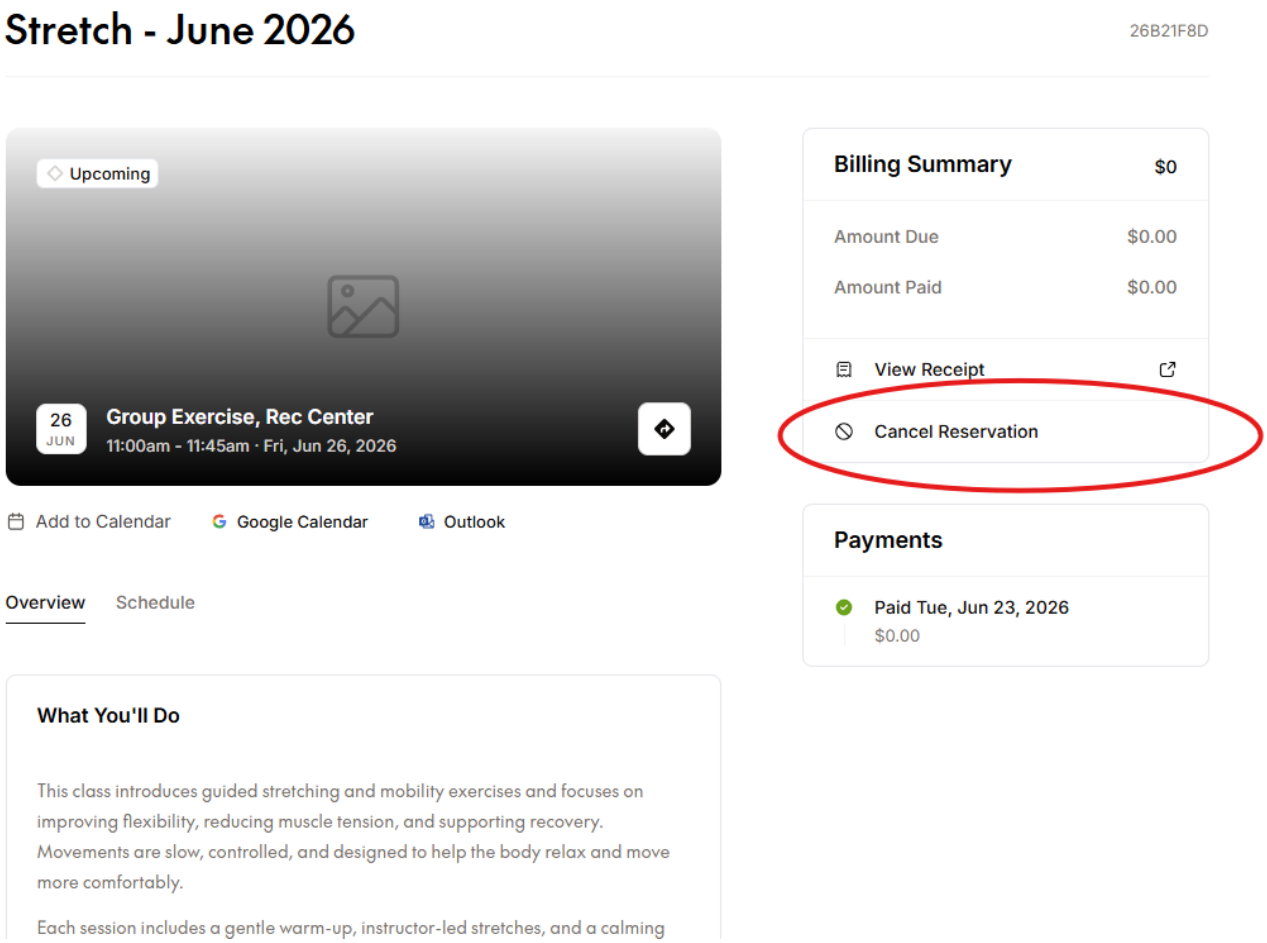
2. Click **Schedule**



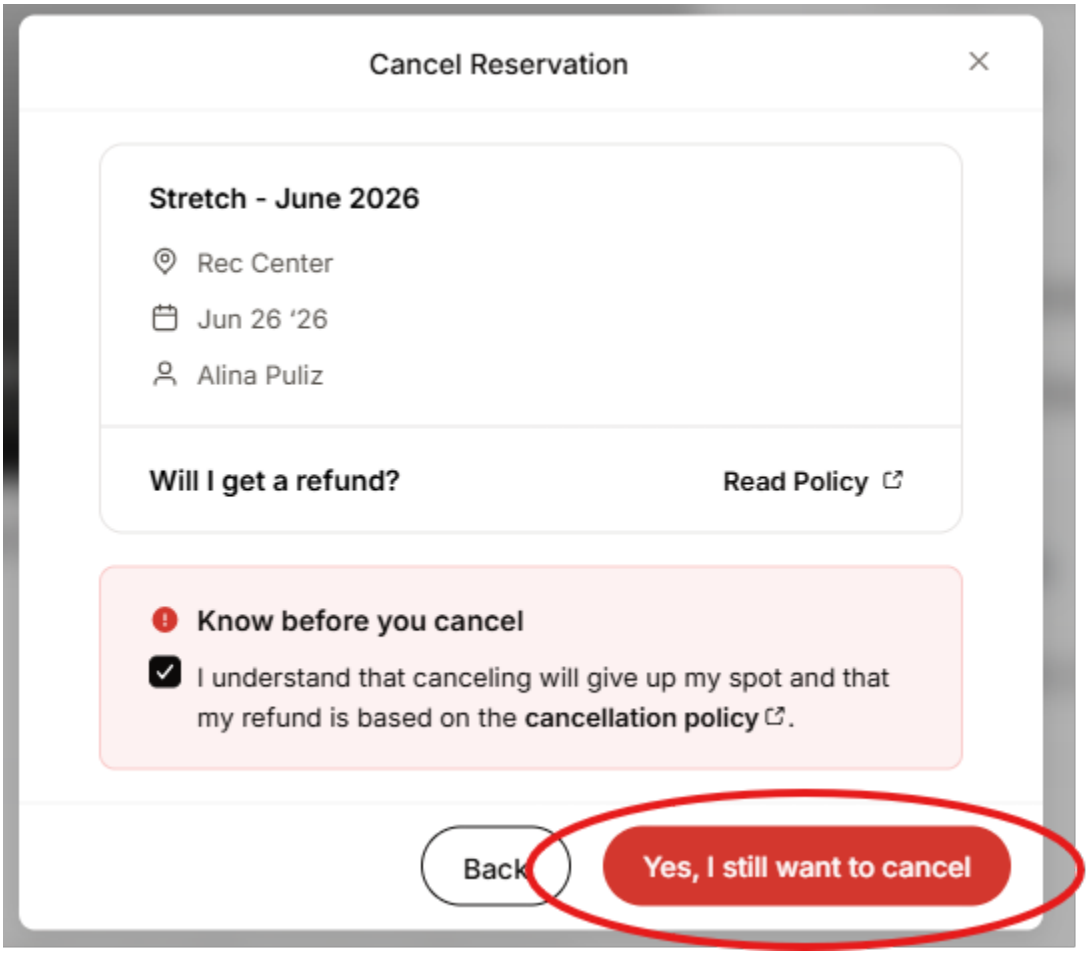
3. Select the class that you want to cancel.



4. Once you have selected the class that you want to cancel. Click on **Cancel Reservation**.



5. Read over the cancelation policy and select that you understand. Click **Yes, I Still Want to Cancel**.



6. If you want to view your cancellations, go back to schedules and click **Past and Canceled Bookings**.

